



Ottawa Safe
Communities Network
Le Réseau pour des collectivités
sécuritaires d'Ottawa

OTTAWA SAFE COMMUNITIES NETWORK 2005 ANNUAL REPORT

**In 2005, we saved lives.
We may never know how many.**

**Our strength lies in partnership.
Our goals driven by hard truths.
Our commitment is to people.**

**Safety in our workplaces.
Safety in our homes.
Safety in our community.**



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PROFILE

The Ottawa Safe Communities Network (OSCN) is an active not-for-profit organization that delivers safety programs through its network of partners in an effort to make Ottawa the safest city to live, learn, work and play. Programs are delivered to youth, employers, employees and the public. OSCN members, partners and friends believe 'accidents' are predictable and therefore preventable. We work with the community to help prevent accidents.

Our mission is simple.

To help make Ottawa the safest city in which to live, learn, work and play.

Our goals are attainable.

#1 To increase awareness and commitment for health and safety in Ottawa

#2 Reduce workplace injuries, especially to young workers

#3 Ensure the long-term growth and sustainability of OSCN

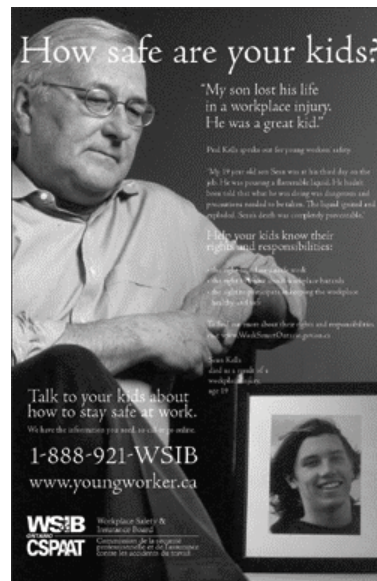
Our commitment.

Making Ottawa safe, one day and one person at a time.

The Safe Community Movement

The National Safe Community Foundation was launched on April 23, 1996. Paul Kells created the Foundation after the tragic loss of his son Sean in 1994. Sean was killed the third day of his part-time job at the age of 19 while pouring a highly flammable chemical from one drum to another. Because the drum was not grounded. Sean was not told that what he was doing was dangerous and that he should be taking precautions. This tragedy wasn't an accident; it was preventable. The Ottawa Safe Communities Network supports this belief and agrees that work-related injuries and deaths are unacceptable.

Since that tragic day, Sean's father Paul Kells, continues his goal to help prevent other families from enduring the loss and pain that he and his family have experienced.



In 1997, Ottawa resident Kim Wild-Lewis, lost her partner in a terrible workplace tragedy. Determined to never let it happen again, Kim was connected with Bill DeSouza of the Bells Corners Safety Initiative through Paul Kells. The designation of Ottawa as a Safe Community was established in December 2003 thanks to their vision and tireless efforts.

Within the Safe Communities Foundation there are now 48 communities designated as Safe Communities in Canada. We encourage you to visit www.safecommunities.ca.

Message from the Chair

I am pleased to report a successful year for Ottawa Safe Communities. In 2005, the first year of our ambitious 5-year business plan, we delivered on the goals established for our community.

We advanced the well being of young workers in Ottawa through the promotion of Passport to Safety. Passport was officially launched in May 2005 at Canterbury High School. Our sincere thanks to Passport champions, Candace Carnahan and Paul Kells for joining us and to Principal Frank Wiley). In 2005 we distributed over 800 Passport to Safety cards to students in Ottawa, surpassing our goal by 41%! Safety begins with awareness.

Eighty-six of Ottawa's small employers participated in the Safe Communities Incentive Program (SCIP). Trained by OSCN's many volunteer trainers, they learned about and implemented best practices for making their workplaces safer. Small employers face unique challenges and as a result currently represent almost half of the businesses in Ottawa that are experiencing the most frequent and costly workplace injuries. We are especially proud of those that stepped forward to learn more about how they can champion safety in their workplaces and are appreciative of the volunteers who took time out of their work days to help others learn more about safety. OSCN is proud of the fact that we exceeded our SCIP goal by 42%!

OSCN moved forward on its goal to increase awareness and commitment for health and safety in Ottawa by publishing two e-newsletters this year and retaining the services of Lixar Inc. to rejuvenate our website.


The goal of long term sustainability is fundamental to any not-for-profit organization and I am happy to report that we benefited from the staff support

provided by Karen Hobbs and were able to put the finishing touches on a major grant application to HRSDC to assist in funding two high level staff positions for 2006.

We continue to be privileged by the generous financial and leadership support provided by [Hydro Ottawa](#), our Premier Sponsor. Hydro Ottawa's commitment to health and safety and their belief in us continues to be instrumental in our development and growth

Finally, I wish to recognize and thank the Board of Directors. As a young growing organization, our board is very much a "working board". They are known to haul boxes and materials in their vehicles, "man" displays at weekend events and write communication materials. Through their governance efforts they ensure that we continue to work together and engage others as we drive forward our 2005-2009 business plan to make Ottawa the safest City in which to live, learn, work and play.

2006 will be a year of continued growth and expansion as our organization matures and builds new partnerships in the City of Ottawa.



Sandra Lawson, Chair



Message from Hydro Ottawa



Rosemarie T. Leclair
President and CEO Hydro Ottawa Holding Inc.

Hydro Ottawa is responsible for the safe, reliable delivery of electricity to more than 278,000 residential and business customers in the city of Ottawa. As the founding sponsor of Ottawa Safe Communities Network (OSCN), Hydro Ottawa is proud of the work the network has been doing to make the community our customers call home a safer place to live, learn, work and play.

Safety is more than just a catchphrase at Hydro Ottawa; it is a consideration in all that we do. Our goal at Hydro Ottawa is to have zero injuries by protecting the health and safety of all employees, contractors and visitors. A testament to this commitment -- in 2005 Hydro Ottawa was awarded the Electrical & Utilities Safety Associations prestigious President's Award for the successful completion of 1,750,000 hours without a lost time injury.

With the company's focus on putting safety first in our business, Hydro Ottawa also understands the importance of taking an active leadership role in promoting public safety. Through our partnership with OSCN we are able to take a leadership role inside our organization as well as make a difference in the community we serve. As part of OSCN's Safe Communities Incentive Program (SCIP) Hydro Ottawa's employees play an active role in mentoring and delivering workplace safety training to small business owners. Hydro Ottawa has also adopted the practice of hiring summer students that have achieved their OSCN sponsored "Passport to Safety" designation.

We congratulate OSCN for their 2005 successes and support their continued pursuit to create a culture of safety in our community to improve the quality of life for everyone in Ottawa.

Right the first time, safe every time



Programs

OSCN helps deliver key programs to the community in an effort to keep Ottawa safe. Programs; Passport to Safety, SCIP, disseminating health and safety information as well as upcoming membership and Passport Employer programs.

Passport to Safety Designed for young workers, [Passport to Safety](#) is a national on-line test designed to give young people aged 14-24 a basic understanding of workplace safety before starting any job.

Safe Communities Incentive Program (SCIP) is a program for businesses wanting to improve their health and safety performance and earn rebates on their WSIB premiums. Participating firms receive training and complete a self-evaluation of their workplace health and safety systems. This will increase their business profitability and productivity not only through WSIB rebates but also by reducing needless workplace injuries.

New Programs Announcement

Health and Safety Information

We deliver pertinent health and safety information to the community via our website, promotion and networking. Our information is developed through our extensive network of member organizations, timely and complete information about Ottawa's health and safety initiatives help people keep themselves, their families and their friends safe.

Membership Program

Our new membership program, to be announced early 2007, will afford members

a high profile opportunity to contribute to health and safety awareness in Ottawa. Members will create a unified voice resulting in optimization of resources and public recognition of the importance of health and safety.

Passport Employer

Passport Employer program is designed to create a greater sense of responsibility to health and safety among businesses who normally hire youth.

Successes

Goal 1

Increase awareness and commitment for health and safety in Ottawa

As part of our role in the community we aspire to collect, interpret and disseminate pertinent health and safety information in Ottawa. While this is no small task as many organizations are involved in producing valuable information we have begun to create a centralized location and organization that the public can confidently turn to. We have made some great strides towards that goal in 2005.

Website: This year OSCN retained the services of Lixar Inc. to rejuvenate our website. As a result of this back end work, we will be launching a new, freshly redesigned website in 2006 which will allow the community to keep up-to-date and be aware of the latest health & safety information, courses and programs in Ottawa.

Exhibits: • Eastern Ontario Health and Safety Conference: Once again OSCN had a strong presence at this premiere health and safety event for Eastern Ontario. Our display and participation raised awareness of OSCN and help promote Passport and SCIP especially to employers in Eastern Ontario

- Kanata Health and Safety Day: OSCN was a part of it!
- Community Dialogue on Youth Issues at Hillcrest High School.

E-Newsletters: **Two issues published in 2005.** These issues covered a wide range of topics including; hot days of summer, Halloween safety and booster seat safety for children.

Media Coverage: OSCN was able to increase visibility in 2005 through articles written in the Hydro Newsletter "Currents"

A press release was issued in May 2005 to highlight the Ottawa Safe Communities Network launch of Passport to Safety at Canterbury High School.

OSCN Chair, Sandra Lawson was interviewed by "The New RO" (TV station) as part of their story on how to find summer job. During the interview, she informed students and parents of the basic rights and responsibilities all workers have in Ontario and encouraged them to obtain their Passport to Safety before starting a job.

Awards

Let's Keep Kids out of Hospital Award

The CHEO's Advocacy Committee advocates for public policies that affect the health and well-being of children, youth and their families by providing a proactive voice to critical issues. The Committee has worked on projects that have touched upon the social determinants of health with respect to issues such as poverty, the physical punishment of children and youth, the cosmetic use of pesticides and housing.

The Children's Hospital of Eastern Ontario's Advocacy Committee of the Board of Trustees, presented Ottawa Safe Communities Network with one of CHEO's inaugural "Let's Keep Kids Out of Hospital" awards on February 2, 2006.



Sandra Lawson, Honourable Jim Watson, Minister of Health Promotion, Friend of CHEO

National Safe Communities Association - Awards of Excellence

2005 Winner Third Year Community:

\$1,500 – Ottawa Safe Communities Network

The Ottawa Safe Communities Network was recognized for building an effective coalition while establishing their business plans. They set specific, measurable, attainable, and realistic goals and objectives; they had a continuous focus on their vision and mission and they have included several strategies in their goals. They have also effectively tracked the Passport to Safety and SCIP programs through an accurate system. Objectives and targets were reviewed at monthly meetings and results were tracked. The Coalition is confident that they will be able to identify a measurable reduction in injuries, particularly for young workers.

Goal 2

Reduce Workplace Injuries in Ottawa especially to Young Workers

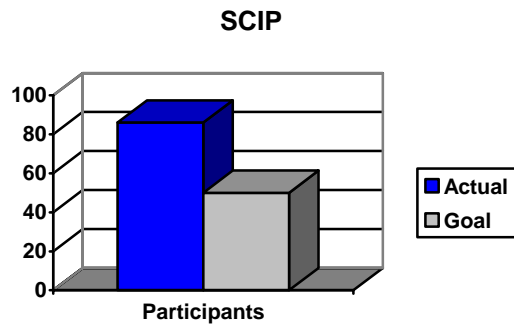
Reducing workplace injuries to young workers is an extremely important goal for OSCN, one that is close to our hearts as the Safe Communities movement began with a young worker killed at a part time job. To meet this goal, OSCN through a special committee delivers health and safety programs to youth and employers. These programs help create awareness and foster a safer work environment for everyone. OSCN's Workplace Safety Committee had an extremely successful year in 2005 with respect to meeting and exceeding its annual targets. The committee was also diligent in raising awareness of OSCN and promoting its programs at several significant local functions, including IAPA's Health & Safety Conference in October 2005.

Passport to Safety

850 Passport to Safety PIN cards were issued to young workers in the Ottawa area, increasing their awareness of their rights and responsibilities under the Occupational Health & Safety Act of Ontario. The bulk of these cards were distributed at the Passport to Safety launch at Canterbury High School in May. The launch included presentations by both Paul Kells, founder of the Safe Communities Foundation (SCF), and Candace Carnahan, Young Worker Safety Champion from SCF.



Safe Communities Incentive Program (SCIP) is a program for businesses wanting to improve their health and safety performance and earn rebates on their WSIB premiums. Participating firms receive training and complete a self-evaluation of their workplace health and safety systems. This will increase their business profitability and productivity not only through WSIB rebates but also by reducing needless workplace injuries.



Goal 3 Ensure the long-term growth and sustainability of the OSCN

OSCN moved forward on its goal to ensure its long-term growth and sustainability by:

- 1) Successfully completing an HRSDC grant application to assist in financing two high level staff positions for 2006.
- 2) Exceeding our business plan commitments for 2005.

Board of Directors

Glenn Magill, Hydro Ottawa Limited



Having worked in both operations and engineering capacities, Glenn Magill, Hydro Ottawa's Manager, System Operations and Stations, recognizes the importance of safety from both a worker and a design perspective. An advocate of workplace safety, Glenn was a member of Hydro Ottawa Limited's Joint Health & Safety Committee (JH&SC) in 2005, where he worked to improve communications. Currently, Glenn is co-chair of Hydro Ottawa's JH&SC.

With his business acumen, communications skills, decision-making ability and extensive knowledge of Health and Safety Glenn was an obvious choice to help OSCN move forward.

Alison Beer OSSA



As a health and safety consultant for the Ontario Service Safety Alliance (OSSA) Alison is responsible for delivering health and safety consulting, training and products to a wide range of clients most of whom employ young workers. With a Bachelor of Science in Microbiology from the University of Guelph and a wide variety of volunteer and leadership experience Alison joins our Board as Treasurer as well as co-chairs the Workplace Safety Committee. Her knowledge, management skills and extensive volunteer experience contribute greatly to the success of OSCN and its mission to make Ottawa the safest city in which to live, learn, work and play

David McKendry, Hydro Ottawa Limited



As Director of Customer Service, Dave McKendry is responsible for leading Hydro Ottawa's customer focused "front line office" team. With 25 years of domestic and international experience in the utility business, both with electric and telecommunications companies Dave brings a wide range of strengths in the areas of Customer Service, Marketing, Sales and Business Development.

Based on his strong business background and inherent leadership skills, Dave was selected by Hydro Ottawa as a Board representative to assist in setting the strategic direction for OSCN.

Sandra Lawson, Chair Ministry of Labour



Sandra Lawson has been with the Ontario Ministry of Labour since January 2000 and has just returned to her position as Manager of the Industrial Health and Safety Program (IHSP) for Eastern region, after a 4-month assignment in Toronto as acting Provincial Coordinator for the Industrial Health and Safety Program. Prior to joining the Ministry of Labour, Sandra coordinated the Ottawa Inter-Ministry Learning Opportunities Program (IMLOP) – an innovative cost recovery staff development program for Ontario Public Servants in Eastern Ontario. Prior to IMLOP, Sandra spent several years as a Rural Community Development practitioner with the Ontario Ministry of Agriculture, Food and Rural Affairs and as a veterinary pharmaceutical sales rep with Boehringer Ingelheim (Canada) Ltd and . Sandra holds undergraduate degrees in Agricultural

Science and in Education and an executive MBA from the University of Ottawa.

Sandra is past chair of the Eastern Ontario Client Service Council for Workplace Health and Safety and chairs the Ottawa Safe Communities Network (OSCN). Sandra lives in Ottawa with her 10-year old daughter Dorothy and husband Erik.

Tamsin Douglas
BTI Systems



As a concerned citizen of Ottawa, Tamsin Douglas is an advocate of health and safety in our community both at work and at home. Tamsin has over 15 years of experience working as a writer for newspapers in Montreal and in technical communications and marketing for big and small high-tech firms in Ottawa. Currently managing technical documentation at a local startup, Tamsin is also a member of her company's first responder team. Tamsin is putting her background in online and print communications and her interest in promoting safe practices in our community to work by assisting with OSCN's PR and marketing efforts.

Joanne Gordon
WSIB



Joanne Gordon, brings great knowledge to our Board as an employee of the WSIB and as a SCIP coordinator and facilitator. Joanne provides training to Ottawa and surrounding area small businesses. She also act as a resource for the participating SCIP firms by providing Health & Safety resources & contact information, by evaluating their Health & Safety programs and providing guidance in implementing a Health & Safety program. She has worked in the Ottawa area since

2005 and has been employed at the WSIB in various capacities including adjudicator since 2001 and SCIP coordinator since 2004.

Valerie Andrews
Ministry of Labour



Currently working at the Ministry of Labour as a Provincial Training Specialist with the Learning Solutions Unit, Valerie has a commitment to health and safety in Ottawa and joins our board as Secretary. Her knowledge of large scale budget and project planning bring valuable management expertise and recognition to our Board.

Steve Clouthier
Hydro Ottawa



As Manager of Safety Environment & Training and Facilities & Fleet Services at Hydro Ottawa Limited., Steve is an internal consultant for the health, safety, environment, and training needs of all staff at Hydro Ottawa. Key job tasks including promoting employee well being and assisting staff in the prevention of workplace incidents, injuries and illnesses through implementation of proactive health, safety and training management techniques. Steve is a Canadian Registered Safety Professional (CRSP) and a graduate of the Occupational Health and Safety Program at Ryerson Polytechnic University in Toronto. Steve has been with Hydro Ottawa for 27 years, 11 as Power Line Maintainer and the remainder in a safety professional capacity.

Jody Yanko
Plan-It-Safe, CHEO

2005 Condensed Financial Statements

Revenue

Carry Over	\$56,523.33
Membership	0
SCIP	\$9,900
Grants - Project based	0
Other Donations	
SCF	

Total Projected Revenues	<u>\$66,423.33</u>
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Expenses

Salary and Wages for Staff	\$15,459.31
Marketing & Communication	\$3,673.20
Workplace Health and Safety Programs	\$3,244.86
Community Health and Safety Programs	\$0.00
Office Space (40 sq ft @ \$29/sq ft/mth)	\$0.00
Office Administration	\$4,484.00
Conference Fees	\$0.00
Travel	\$939.17
Hospitality (SCIP ceremonies, AGM etc.)	\$54.50

Total Projected Expenses	<u>\$27,855.04</u>
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YEAR END BALANCE	<u><u>\$38,568.29</u></u>
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Sponsor money from Founding Sponsor was not deposited until 2006.

Special thanks to all our sponsors, partners and friends



Ministry of
Labour



Canada





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Communities Network

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